



CALL FOR APPLICATIONS

International Pedagogic Director and IB Coordinator

As part of the expansion of its team and preparation for the International Baccalaureate (IB), the management of **Yenne Kids' Academy** is calling for applications for the position of:

International Pedagogic Director and IB Coordinator (full time)

Responsible for supporting YKA for primary/lower secondary classes and high-school, the Pedagogic Director works under the supervision of YKA's Management.

Key Responsibilities:

- Lead and oversee the school's pedagogical vision and academic strategy
- Ensure high-quality teaching and learning across all levels
- Support, mentor, and evaluate teachers through continuous professional development
- Align curricula with international best practices
- Collaborate closely with school leadership, parents, and external partners
- Coordinate the IB process for YKA
- Facilitate the progression and excellence of YKA students on their learning journey
- Contribute to the operation and development of YKA's unique personalised education system and pedagogical offer towards the IB
- Coordinate and implement the IB programme in accordance with IB standards
- Support teachers in IB planning, assessment, and documentation

- Ensure compliance with IB authorization and evaluation requirements
- Act as a liaison between the school and the International Baccalaureate Organization
- Promote IB philosophy and learner profile within the school community

Required Profile:

- Advanced degree in Education or a related field
- Minimum of 5 years' experience in an international or bilingual school setting
- Strong leadership, communication, and organizational skills
- Proven experience in curriculum development and teacher supervision
- Fluency in English and French
- Recognized IB training and certification
- Experience as an IB Coordinator or IB educator
- Strong understanding of IB curriculum frameworks and assessment practices
- Excellent organizational and interpersonal skills
- Willingness to learn the YKA model
- Someone that can learn our past and take us to our future

Requirements of application :

- Cover letter
- Curriculum Vitae
- Experience in international education
- A minimum of 5 years' experience in a similar position
- Teaching qualifications

- 2 Letters of reference + contact details for previous employer
- A criminal record issued within the last three months
- If interested in this post, please send your application no later than **March 30th, 2026**, to (jobs@yennekidsacademy.com) with the job title in the subject line.